

## COMPANY RULES

As amended 13<sup>th</sup> March 2019

1. The name of the Society is "The Channel Islands Occupation Society (Jersey)"
2. The aim of the Society is to fund the Channel Islands Occupation Society (Jersey) Limited (the "Company") to enable the Company to perform the following objects (the "Objects"):
  - a) study and investigate of the German Occupation of the Channel Islands and publish documents relating thereto; and
  - b) further interest in the Occupation Period by recording, safeguarding and preserving relics of that period.

With the exception of the holding of meetings of its members, the sole activity of the Society shall be to collect subscription monies from its members and to transfer these to the Company.

In exchange for funding the Company, the Company has agreed to organise the annual general meeting of the Society (the "A.G.M.") and all other meetings of the members and Association Committee (as defined below). Any costs relating thereto will be borne by the Company.

All activities previously undertaken by the Society in furtherance of the Objects will be undertaken by the Company. In exchange for funding the Company, the Company has agreed that the members shall be entitled to participate in such activities in furtherance of the Objects as shall be permitted by the Company from time to time.

3.
  - a) The amount of the annual subscription shall be determined at the A.G.M.
  - b) If a member fails to pay the subscription by the first day of May immediately following the A.G.M., the Secretary shall warn the member once. Should the member not pay by the first day of June immediately following the A.G.M., the member's membership shall cease.
  - c) A joint husband/wife subscription shall apply which is to be equal to 75% of two full subscriptions. Joint subscribers shall be entitled to receive only one copy of any publication issued by the Company in every year.
  - d) A junior subscription, equal to 75% of one full subscription, shall apply to those who are below the age of 16 at the time of the A.G.M.
  - e) A family subscription shall apply covering one or two parents as provided by rule 3(c), plus an unlimited number of children under the age of 16 at the time of the A.G.M. whose subscription shall be equal to 40% of one full subscription. Family subscribers shall be entitled to receive only one copy of any publication issued by the Company in every year.
  - f) Subscriptions paid by new members joining on or after November 1<sup>st</sup> in any year shall also count for the following year.

4. Candidates for election as members can be elected at any meeting of the members, their application forms having been duly signed by a proposer and seconder who must be members.

Committee members shall not propose or second incumbent Committee members.

5. The ruling body ("the Association Committee") shall consist of:
  - a) A President
  - b) Two Vice-Presidents;
  - c) A Treasurer;
  - d) A Secretary;
  - e) A Social Secretary;
  - f) An Editor of publications;
  - g) An Archivist;
  - h) A Press Officer; and
  - i) Three Committee members.

It is anticipated that the members of the Association Committee will, upon their election, become guarantee members and directors of the Company in accordance with the Articles of Association of the Company.

Elected Committee Members must obtain Jersey Financial Services Commission approval for their nomination to the Company Board, and must not have any "Reportable Matters" as defined by the Charities (Jersey) Law 2014. Committee Members not meeting these requirements shall immediately forfeit their position in the Committee and in the Company. In the event of, an EGM shall be called to fill the empty position.

The duties of the Association Committee shall be limited to those activities contemplated in these Rules. It is anticipated that the aforementioned titles given to the members of the Association Committee shall be reflected in their appointment as directors of the Company and that their functions as directors of the Company will reflect the aforementioned titles.

6. Members meetings and Association Committee meetings shall be held when convened by the Secretary.
7. The fullest co-operation shall be extended to the equivalent Society in Guernsey.
8. The Society (and, for the avoidance of doubt, the Company) is non-political and non-partisan.

The Society (and, for the avoidance of doubt, the Company) is not a World War II re-enactment organisation.

9. Any member wishing to resign must notify the Secretary in writing.
10. The expulsion of a member can only be effected at a meeting of the members where the majority of those members present shall vote in favour of such expulsion.
11. Only those members present at a meeting of the members can vote in an election of officials.
12. The A.G.M. shall be held in March of each year. Changes to these Rules, nominations of officials, and any other motion to be included in any agenda shall be received in writing by the Secretary, properly proposed and seconded, by no later than the last day of February preceding the A.G.M.
13. Decisions taken at any meeting of the members shall be by majority vote of those members present at the meeting.
14. Visitors are welcome to attend meetings, but no visitor may attend more than two meetings in any one year (a year to count as running from one A.G.M. to the next), and a fee of £5 shall be paid for each meeting attended whether it be held outdoors or indoors.
15. Individual members shall not use the Society's name for conducting research or for obtaining archival material. Any such activities are to be conducted by the Company and members will require the authority of the Company for any activities carried out in the name of or on behalf of the Company.
16. While participating in Company activities no member or guest (other than serving members of H.M. forces or the armed forces of other nations) shall wear military uniforms or equipment, carry weapons (real or otherwise), or display political insignia.
17. In the event of the Society being wound up, all items on loan shall be returned to their owners (unless such owners direct otherwise) and all remaining artefacts and remaining assets shall be passed to the Company.
18. All communications by the Society to members shall use email by default. Members may opt-in to postal communications by contacting the Secretary.

The Secretary shall from time to time give publicity to the members of those activities which the Company proposed to undertake in furtherance of the Objects.

Publicity of such activities shall be by way of a notice signed by the Secretary and sent to each member of the Society.

19. All communications by the Society to members shall be sent to a member's last given address and shall be deemed to have been served in all instances within seven (7) days of posting.

Each and every member shall provide the Secretary with their preferred email and postal address details.

Approved at the extraordinary general meeting held on 24th March 1992, and updated at the annual general meetings held 1994, 2000, 2002, 2006, 2010, 2018, and 2019.